

Annual Council

8 May 2013

29 April 2013

To the Members of the Borough Council

You are summoned to attend the Annual Meeting of the **Eastbourne Borough Council to be held at the Town Hall, Grove Road, Eastbourne**, on **Wednesday, 8 May 2013 at 6.00 pm** to transact the following business.

Agenda

1. **Election of Mayor.**
2. **Minutes of the meeting held on 20 February 2013 (pages 291 to 299) (previously circulated).**
3. **Notification of apologies for absence.**
4. **Appointment of Deputy Mayor.**
5. **Investiture of Mayoress.**
6. **Mayor's Chaplain - Notification of Appointment.**
7. **Executive arrangements.**

Leader of the Council to report:

- (a) Any changes in respect to the names of those Councillors serving on the Cabinet and the Councillor appointed as Deputy Leader of the Council (and Deputy Chairman of the Cabinet) and the respective areas of responsibility for each member of the Cabinet.
- (b) That the terms of reference and constitution of the Cabinet be as set out in the Council's Constitution.
- (c) That delegations to individual Cabinet members in respect of executive functions have not been made at this time.

8. Establishment of Council committees, appointment of Chairmen, deputy chairmen and members to serve on Council committees, appointment of chairman and non-executive directors on boards and other appointments.

(1) To agree the proposed number and allocation of seats, receive nominations and vote thereon. *Please see reports 8(a) and 8(b) referred to below*

(2) To confirm the continuation of the following bodies with terms of reference as set out in the Council's Constitution that have a fixed membership or to which members are appointed by the Chief Executive, Deputy Chief Executive or relevant Head of Service as the need arises:

- Equality Steering Group
- Council Panels
- Recruitment Panels
- Task Groups
- Project Boards

(3) That the existing independent persons (Mr Allen Gales, Mr Trevor Elliott and Mr Anthony Meier) appointed under the provisions of the Localism Act 2011 continue to hold office for the period up to May 2014.

(a) Political balance and allocation of seats. Report of Senior Local Democracy Officer - Attachment 08a. (Pages 1 - 4)

(b) Nominations from Group Leaders - Attachment 08b. (Pages 5 - 10)

9. Programme of meetings for 2013/14 - Attachment 09.
(Pages 11 - 12)

The calendar was last approved by Council on 21 November 2012. It is subject to the following changes:

Planning Committee in May 2014 has been moved to 13 May (from 20 May) to avoid the week of the European Parliament elections now expected on 22 May.

Joint Staff moved to 10 July 2014 (from 19 June 2014).

10. Delegation of non-executive functions.

Council to approve the delegation of non-executive functions, including terms of reference, to Committees, Sub-Committees and other Council bodies as set out in the relevant sections of the Council's Constitution.

11. Scheme of Delegation to Officers and Proper Officer List.

Council to approve the Scheme of Delegation to officers and proper officer list as set out in the relevant sections of the Council's Constitution.

12. Appointments to Outside and Other Bodies. To receive nominations from Group Leaders - Attachment 12. (Pages 13 - 18)

One body membership is currently vacant and a nomination is invited:

- **Eastbourne Amalgamated Charities** – nomination of trustee to serve a 4-year term until May 2017.

In addition there are 3 new bodies (local organisations in receipt of major grants from the Council) added to the list for which nominations are required for a councillor to act in an **observer capacity**, as follows:

- **Salvation Army Eastbourne Steering Group.** To meet 6 monthly locally to monitor grant funding.
- **East Sussex Credit Union Board of Directors.** Meetings likely to be in Brighton.
- **Eastbourne and Wealden YMCA Youth Activities Steering Group.**

Nominations in respect of the above, together with any amendments proposed by Group Leaders to the listings in the appendix, will be reported at the meeting.

**Robert Cottrill
Chief Executive**

Please note that at the conclusion of the Annual Meeting there will be a brief 10 minute interval before the Ordinary Meeting of the Council which will follow.